

**2018 SCHOOL PROM
PARENT/GUARDIAN ACKNOWLEDGEMENT**

February 2018

Dear Parent/Guardian:

Our annual prom is rapidly approaching. Bur Oak staff is pleased to celebrate this occasion with grade 12 students on **Thursday, May 3, 2018 at the Brighton, Toronto**. The evening will begin at **6:00 pm** and end promptly at **11:00 p.m.** The evening will include dinner and dancing, and will be supervised by school staff and the Toronto Police Service. Tickets for this event will be \$80.00 with SAC fee and \$95 without SAC fee.

It is strongly recommended that parents/guardians review with their son/daughter all aspects of this event when making a decision on attendance at the prom. Some students feel they must begin the festivities early and/or continue them following the Prom at places such as private residences, hotels or other pre-determined locations. Parents/guardians should discuss expectations on appropriate behavior and transportation to and from the event.

Please be advised that the administration and staff of Bur Oak Secondary School have not organized nor sanctioned any before or after Prom activities or events. School staff will not be supervising or participating in any before or after Prom events.

Since the prom is a school-sponsored event, the school's code of conduct and YRDSB rules and procedures are in effect during the Prom. The use and/or possession of alcohol or illegal substances are not permitted at York Region District School Board events. Students or guests who arrive under the influence or in possession of alcohol and /or drugs **will not** be admitted and will forfeit fees paid. School staff and the Toronto Police Service are present at the Prom to ensure the safety of all in attendance.

We are looking forward to celebrating at the Prom with your son/daughter. Your continued support is appreciated.

Sincerely,

<p>Note: The second page of this letter MUST be signed and returned in order for your son/daughter to purchase a Prom ticket. All tickets are non-refundable and non-transferrable. Thank you for your co-operation.</p>

**BUR OAK SECONDARY SCHOOL
PROM PERMISSION FORM**

PARENT/GUARDIAN ACKNOWLEDGEMENT

The following policies apply to all participants at the May 3, 2018 Prom:

I agree to:

- Make myself known to the staff by way of photo ID upon entrance;
- Not be under the influence or in possession of drugs and/or alcohol;
- Respect all those in attendance;
- Follow the instructions/rules/procedures of Bur Oak Secondary School staff as well as the YRDSB Safe, Caring and Supportive Schools Policy; and
- Leave the event and premises immediately if directed to do so by staff or by the Toronto Police Service and forfeit any fees paid.

Be aware that:

- Doors close at 6:45 pm. No one will be admitted after that time.
- There are no in-out privileges. Once a participant leaves the function, they will not be readmitted.
- This is a non-smoking event.
- BOSS staff will not be planning, supervising or participating in any activities occurring before or after the Prom.
- Guests may not be over the age of 21 and should be attending high school.

Please note that any student bringing a guest from outside of Bur Oak Secondary School must print a guest form from the school website or BOSS prom social media and have it signed by the administration of the school the student attends. If guest is a graduate, they must attach a copy of photo identification and get the permission of their alpha VP in order to purchase a ticket. Please bring all signed guest forms to Ms. Sloan in the main office.

Your signature indicates your agreement to follow the policies outlined above. This page must be signed and returned before a ticket can be purchased.

Name of Student (Print)

Signature of Student

Name of Parent/Guardian (Print)

Signature of Parent/Guardian

Parent/Guardian Emergency Contact Number:

Name of Emergency Contact

Contact Number